



**City & Country Club IFMA Council Meeting
April 7th, 2024, to April 10th, 2024**

Co-Hosted by The Country Club and The Harvard Club

The City and Country Clubs Council's Executive Board invites you to the Council's annual spring meeting for education, networking with fellow professionals to share problem solving ideas and best practices. Please find in the pages the following information pertaining to this spring meeting, and the tentative agenda.

This year, the Council is being co-hosted by a country club and a city club, in Boston MA.

The Country Club is the oldest Country Club in the country, founded in 1882. The Country Club is not only the oldest country club in the United States; it is one of the largest in the Northeast. Nestled on 236 acres of land, just a few miles from Boston, the club offers year-round dining, functions and sporting activity with numerous sporting facilities including 27 holes of golf, 5 indoor tennis courts, 4 outdoor tennis courts, 6 paddle courts, an outdoor aquatic's facility, 4 sheet curling rink, fitness center, 2 skeet shooting fields, skating & hockey facility and 5 guest rooms.

The Clubs web site link is

<https://www.tcci882.org/club/scripts/section/section.asp?GRP=51808&NS=CLUBHIST&APP=0>

The Harvard Club was founded in 1908 as a city club and today is distinguished as a Platinum Club. Its mission is to be a social, intellectual, and athletic hub of Harvard alumni and affiliated community in the Greater Boston area.

Founded in 1908, the Harvard Club offers dining, event space, squash, and hotel rooms.

Your Council Board hopes that you can join in what is planned as a worthwhile education and networking with fellow counterparts from around the country.

The Clubs web site link is <https://www.harvardclub.com>

Dear City and Country Club Council Participants

We are privileged to have The Country Club and The Harvard Club Co-Host this year's IFMA City and Country Club Council spring meeting. Travel and accommodation information, program cost and attire are provided below. A draft agenda is also provided as a separate attachment.

Travel Information:

- Suggested airport: Boston Logan International Airport.
- Suggested train: Amtrak – Boston Back Bay Station
- Each participant will be responsible for their transportation, by Uber, Lyft, or taxi, from either the airport or train station to the Hotel.
- Depending on traffic to The Harvard Club 20 to 40 minutes

Approximately one week before the meeting a list will be provided to all attendees of names and contact information along with available arrival information of all participants.

Room Reservation:

There are two locations where rooms have been reserved, you **must call** either Facility as they are independent of one another. The accommodations are next to one another.

- **Room rates at both locations \$325 plus applicable taxes.**
- You must state when calling you are with the “**IFMA Council Group**”.
- You will be required to give a credit card when booking.

The Harvard Club

374 Commonwealth Ave.
Boston, MA
(617) 536-1260

Eliot Hotel

370 Commonwealth Avenue
Boston, MA
(617) 267-1607

There is an opportunity to arrive on Saturday and or check out later than Wednesday, this opportunity will be based on availability at each of the locations. The earlier you book the better the chances, as hotel availability in the city fill quickly.

Golf:

There may be an opportunity to play Golf on Sunday afternoon, this availability will not be known until late March and is dependent of weather conditions. Our main course does not typically open until the 3rd week of April.

Program:

The educational program will be provided at no cost to the participants, the Clubs council will be absorbing this cost. The education will be 50% on individual wellbeing and communication and the second 50% will be on facility and project management. Details of the presentations, speaker info and learning outcomes will be sent out next week.

Attire:

Business Casual, collar shirt during the day.
Evening cocktails and dinner

- Gentlemen - Business Casual with coat is required.
- Ladies – Business Casual

City and Country Club IFMA Spring Council Meeting

Dates: Sunday Evening April 7, 2024, to Wednesday Mid-Day April 10, 2024

Location: Co-Hosted by The country Club & The Harvard Club – Boston MA

Agenda Outline:

Please see the agenda.

Program Cost Estimate:

Room at The Union League (3-nights) reservation by each participant	\$ 325.00/nt + Taxes
Council Member - Education (16-hours) including course materials	\$ By the Council
Transportation Between Clubs	\$ By the Council
**Food & Beverage (3-Breakfast, Lunches, cocktail periods w/dinners)	\$ 1,075.00
Travel Expense	Per Participant

**F & B costs are estimates, in the years past these estimates have been close to actual costs.

Spring Meeting Reservation:

Steven Ballard has volunteered to coordinate this year’s meeting. To register please return the attached Registration form and deposit of \$800.00 to:

Steven Ballard
The Country Club
191 Clyde Street
Chestnut Hill, MA. 02467

For any questions you may have, contact Steve by email at sballard@tcclub.org or Phone at 617 456-3962

The amount of \$800.00 will be credited to the final F&B cost. When final expenses are received, after the meeting, all attendees will be billed their balance. The greater number of members attending minimizes the cost for each participant.

Hotel:

There are two locations where rooms have been reserved, you must call either Facility as they are independent of one another. The accommodations are next to one another.

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Boston, MA

REGISTRATION & INVOICE

Name: _____

Email Address: _____ Tel # _____

Club / Company: _____

Date Arriving: _____

Date Checking Out: _____

Please note dietary restrictions: _____

Registration Fee: \$800.00 – Please include when returning this form

The registration fee will be credited to the F&B portion of the meeting. When final expenses are received, after the meeting, all attendees will be billed their balance.

Payment should be made out to : **City & Country Club Council of IFMA.**

Please forward this registration form and payment to:

Steven Ballard,
The Country Club
191 Clyde Street
Chestnut Hill, MA. 02467

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April 7, 2024, to April 10, 2024
Boston Ma

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Co-Hosted by The Country Club and The Harvard Club

191 Clyde Street
Chestnut Hill, MA 02467

374 Commonwealth Ave.
Boston, MA 02215

Sunday: April 7th

- Arrival & Check-in
- Golf – Afternoon - Optional
- Cocktails and welcome Address – 5pm to 6:30pm at The Harvard Club
- Transportation provided to The Country Club at 6:30pm
- Dinner – 7pm at The Country Club
- Transportation provided to The Harvard Club at the conclusion of dinner.

Monday – April 8th

- Breakfast at The Harvard Club – 7:15am to 8:00
- AM – Education Session – 8:00am to 12:00pm
 - Education
- Lunch – 12pm to 1pm
- PM – Education Session – 1pm to 5pm
 - Education
- Cocktail & Dinner – 5:30pm

Tuesday – April 9th

- Transportation provided to The Country Club at 7am
- Breakfast at The Country Club – 7:30 am to 8:15
- Am – Session – 8:30am to 12pm
 - Education
- Lunch – 12pm to 1pm
- PM – Education Session – 1pm to 4pm
 - Education
- Tour of The Country Club – 4pm to 5:30pm
- Cocktail & Dinner – 5:30pm
- Transportation provided to The Harvard Club at the conclusion of dinner.

Wednesday April 10th

- Breakfast at The Harvard Club – 7:15am to 8:00
- Tour of The Harvard Club – 8am to 9:30am
 - Council Meeting with all attendees – 9:45am to 11:45am
- Box Lunch – 12pm
- Departure starting at 12pm

****Details of the presentations and speakers will be sent next week****